

CALIFORNIA HIGH SCHOOL EXIT EXAMINATION TEST SECURITY AGREEMENT

- (1) I will ensure that all test examiners are trained to administer the examination in compliance with the test administration manuals.
- (2) I will take all necessary precautions to safeguard all examinations and test materials by limiting access to persons within the school district with a responsible, professional interest in the examination's security.
- (3) I will not disclose, or allow to be disclosed, the contents of the examination.
- (4) I will keep on file the names of persons having access to test materials. All persons having access to the materials shall be required to sign the *California High School Exit Examination Test Security Affidavit* that will be kept on file in the school district office.
- (5) I will keep the test materials in a secure, locked location, limiting access to only those persons responsible for test security, except on actual testing dates as provided in California Code of Regulations, Title 5, Division 1, Chapter 2, Subchapter 6.
- (6) I will not copy any part of the examination or test materials unless necessary to administer the examination pursuant to Section 1215.5 or 1216.
- (7) I will not review test questions, develop any scoring keys, or review or score any pupil responses except as required by the test contractor's manuals.

By signing my name to this document, I am assuring that I will abide by the above conditions.

Signed: _____

Print Name: _____

Position: _____

School: _____

School District/Affiliation: _____

Date: _____