



GRE

2009-10 ADDITIONAL SCORE REPORT REQUEST FORM

FOR USE IN 2009-10; fees subject to change after 6/30/10

00101 ASR

FEE: \$20 for each score recipient listed

MAIL THIS COMPLETED FORM to have score reports sent to institutions in addition to those listed when you registered or to have previous GRE scores sent to institutions. Requests will be processed within 10 working days after receipt. To avoid delay, do not send a letter with this form. See back of form.

\$20 \$40 \$60 \$80 In Canada, add GST/HST (Reg. #131414468 RT) and QST (Reg. #1087967545).

Add Value Added or similar taxes where applicable. See "Fees" in the Test Takers section of the GRE website at www.ets.org/gre for information about taxes.

CREDIT/DEBIT CARD NUMBER
If paying by credit/debit card, write in credit/debit card number, expiration date, and type. Do not leave any spaces between the numbers. Only American Express, Discover, JCB, MasterCard, or VISA will be accepted.

EXPIRATION DATE
Month Year

TYPE OF CREDIT/DEBIT CARD
American Express JCB VISA MasterCard

TOTAL AMOUNT ENCLOSED \$

NAME
LAST NAME (Family or Surname) FIRST NAME (Given) M.I.

DATE OF BIRTH U.S. SOCIAL SECURITY NUMBER PHONE NUMBER
MONTH DAY YEAR ENTER IF GIVEN PREVIOUSLY (U.S.A. only)

YOUR CURRENT ADDRESS: Print your current address.
ADDRESS LINE 1

ADDRESS LINE 2

CITY STATE OR PROVINCE POSTAL CODE OR U.S. ZIP COUNTRY CODE

If paying by certified check, money order, or other physical payment, make your remittance payable to ETS-GRE.

By sending your check to us, you authorize ETS to convert the check into an electronic fund transfer. Please be aware that your bank account may be debited as soon as the same day we receive your payment and you will no longer receive a canceled check. If you do not have sufficient funds in your account, an additional service fee of \$20 will be debited electronically from your account.

NAME AT TIME OF PREVIOUS TEST DATE, IF DIFFERENT
Scores under both names will be reported

For faster processing, order online at www.ets.org/gre/asronline or call our automated voice-response system at 1-888-GRE-SCORE.

TEST TAKER COPY ONLY—Only one copy may be requested.
Check this box and include the \$20 fee if you are requesting a copy of your scores for yourself only and do not want your scores reported to any institutions at this time.

SCORE RECIPIENTS An acknowledgment will be sent to you containing a copy of your scores and a list of the score recipients.
Choose carefully. Score recipients, department codes, and report codes listed on this form cannot be changed or canceled.
See Institution Code List and Department Code List at www.ets.org/gre/stupubs. The Department Code List is also printed in the Bulletin. Check code numbers for accuracy because requests are filled on the basis of code numbers you provide. Also, print the name of the institution and the department.
To designate an institution or fellowship not listed in the Institution Code List, enter the name and complete mailing address on this form. If the designated recipient is authorized to receive GRE scores, your request will be honored.
For each recipient listed, enter the following letter(s) in the appropriate box(es) to indicate what score(s) you want reported:
G—to report General Test Scores
S—to report Subject Test Scores
If you leave both boxes blank, ALL scores will be reported.

GRE SCORES ARE REPORTABLE FOR 5 YEARS. YOUR SCORES ARE RETAINED FOR THE 5 TESTING YEARS FOLLOWING THE TESTING YEAR IN WHICH YOU TESTED. CURRENTLY, GRE SCORES EARNED AFTER JULY 1, 2004, ARE AVAILABLE.

Table with 7 columns: INSTITUTION CODE, DEPT. CODE, G, S, INSTITUTION OR FELLOWSHIP SPONSOR, LOCATION, DEPARTMENT. Rows 1-4.

Subject to your instructions in the boxes labeled G and S above, your score report will routinely include all available scores earned after 7/1/04.

a. ENTER YOUR TEST DATE (see below). b. ENTER YOUR REGISTRATION NUMBER (if available) FOR THE TEST DATE ENTERED AT LEFT. c. ENTER YOUR CONFIRMATION NUMBER (if available).

- If you enter a FUTURE TEST DATE, those scores and any previous scores earned since 7/1/04 will not be reported until scores from the future test date become available. However, if you also requested scores under a different name (indicated above), those scores will be reported within approximately 10 working days after receipt at ETS.
If you enter a PREVIOUS TEST DATE, your scores will be reported within approximately 10 working days after receipt at ETS.
Note: Since the interpretive data is composed of recent test takers, the percentile ranking of an individual's score may have changed between the time they took the test and the present.

By signing this form, I authorize Educational Testing Service to release my GRE scores, under the conditions set forth in the 2009-10 GRE Bulletin, to the score recipients I have designated on this form.
SIGNATURE DATE

MAIL TO: ETS-ASR/GRE
Box 371463
Pittsburgh, PA 15250-7463

REQUESTS RECEIVED WITHOUT FEES OR COMPLETE CREDIT/DEBIT CARD INFORMATION WILL BE RETURNED. RETAIN A COPY FOR YOUR RECORDS. DO NOT SEND CASH (see pages 11-12 of the Bulletin). THIS FORM MAY BE PHOTOCOPIED. NO REFUNDS.



## **ADDITIONAL SCORE REPORT REQUEST FORM**

ETS will make every effort to process your Additional Score Report Request Form and mail paper score reports to institutions within 10 working days after receipt. However, GRE score recipients may elect to receive scores in one or more of the following forms: CD-ROM or via SCORELINK® online delivery. GRE scores reported on CD are sent to institutions approximately twice a month.

For the fastest service, order online at **[www.ets.org/gre/asrsonline](http://www.ets.org/gre/asrsonline)** or call our Phone Service for Additional Score Reports (ASRs) at 1-888-GRE-SCORE. Online and phone service ASRs are processed within five business days. Your payment must be by credit/debit card (American Express, Discover, JCB, MasterCard, or VISA).

Keep a record of the names and code numbers of designated score recipients. Once a request for additional score reporting has been mailed or faxed, the request cannot be canceled or changed.

If you only want to obtain another copy of your score report for yourself, complete the form, check the appropriate box under the "Test Taker Copy Only" section, and submit your request with the \$20 fee or complete credit/debit card information. Only one copy may be requested.

The GRE Program will not honor a telephone call (except through the Phone Service for Additional Score Reports), e-mail, telegram, or mailgram request to send score reports. Faxed requests will be honored if payment is made by American Express, Discover, JCB, MasterCard, or VISA. The credit/debit card number and expiration date must be indicated on the request. The fax number is 1-610-290-8975.

This form can be downloaded at **[www.ets.org/gre/stupubs](http://www.ets.org/gre/stupubs)**.