



2017-18 GRE® Score Reinstatement Form

GRE® test scores canceled by you can be reinstated online with a credit/debit card in your ETS Account at www.ets.org/mygre. Use this form to mail or fax your request to ETS.

- Your request must be received at ETS within 60 days after your test date.
- You can include up to four free score recipients and indicate which scores you want sent. If you do not select score recipients at this time, you must pay US\$27 per recipient to have scores sent at a later date.
- Complete all information on pages 1-3 of this form, and staple form if mailing to ETS. To avoid delay, do not send a letter with this form.
- If you are reinstating GRE® General Test scores, your four free score recipients can only receive your General Test scores. If you are reinstating GRE® Subject Test scores, your four free score recipients can only receive your Subject Test scores.
- Scores will be reinstated and reported approximately two weeks after your request for the computer-delivered GRE General Test or on the approximate score report mailing date for the paper-delivered GRE General Test or GRE Subject Tests. Your scores will be sent to your designated score recipients shortly thereafter.

Paying by credit/debit card:		Paying by paper check or money order:
Mail: ETS-GRE P.O. Box 6000 Princeton, NJ 08541-6000 USA	FAX: 1-610-290-8975 (credit/debit card only)	Mail: ETS-GRE P.O. Box 382013 Pittsburgh, PA 15251-8013 USA

*Required Field

*ETS ID (8 characters): Your ETS ID is located on the My GRE home page of your ETS Account.

*First (Given) Name (as on photo ID document; up to 24 characters):	Middle Initial	*Last (Family) Name (as on photo ID document); up to 32 characters):	
*Email Address (up to 45 characters):			
*Test Date: (MM-DD-YY)	*Appointment Number (16 characters)	*Date of Birth (MM-DD-YYYY):	*Primary Phone (Include Area Code):

SELECT FOUR FREE SCORE RECIPIENTS:

- See institution and department codes at www.ets.org/gre/bulletinandforms.
- Check code numbers for accuracy because requests are filled on the basis of the code numbers you provide. Print the name of the institution location and department.
- To designate an institution of fellowship sponsor not listed in the institution code list, provide the name and complete mailing address. If the designated score recipient is authorized to receive GRE scores, your request will be honored.

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- If the designated score recipients included on this form are different than those previously selected during registration, your free score recipients will be updated to what is listed below.
- If you previously designated score recipients during registration and do not indicate any recipients below, your scores will be sent to the recipients previously selected.
- For each recipient listed, enter the following letter(s) under the “Scores to Send” box to indicate which score(s) you want reported:
 R= **MOST RECENT** scores will be sent
 A = **ALL** scores will be sent
- All scores will be reported unless you indicate otherwise.

Institution Code	Department Code	Scores to Send	Institution or Fellowship Sponsor	Location (City or Country)	Department

ORDER INFORMATION

DIRECTIONS – Fill in the dollar amounts for all items that apply. If sending a paper check or money order, make remittance payable to ETS-GRE. **DO NOT SEND CASH.** No refunds.

	<u>AMOUNT</u>
Score Reinstatement Fee*	(US\$50) \$ _____
Tax**	\$ _____
TOTAL AMOUNT ENCLOSED	\$ _____

*Fees are subject to change without notice.

**Add Value Added or similar taxes where applicable (see www.ets.org/gre/fees).

Type of Credit/Debit Card	Credit/Debit Card Number	Expiration Date (MM/YY)
<input type="radio"/> American Express® <input type="radio"/> Discover® <input type="radio"/> JCB® <input type="radio"/> Visa® <input type="radio"/> MasterCard®		

If you send a check to us, you authorize ETS to convert the check into an electronic fund transfer. Please be aware that your bank account may be debited as soon as the same day we receive your payment and you will no longer receive a canceled check. If you do not have sufficient funds in your account, an additional service fee of US\$20 will be debited electronically from your account.

By signing this form, I authorize ETS to release my GRE scores, under the conditions set forth in the 2017-18 GRE Information Bulletin and on the GRE website, to the score recipients I have designated on this form.

Signature: _____ Date: _____