TOEFL COE Grant Proposal Review Form

**TITLE:**  (Enter title of proposal)

**TO BE REVIEWED AS:**  Proposal

**DATE:**  MM/DD/YY

**REVIEWER:**  (Enter name of reviewer)

Please provide both a **substantive** and **technical** review of this proposal from the standpoint of its quality and feasibility. Pay particular attention to the rationale for the study, the strength and defensibility of the research design, the data collection methods used and analyses employed. Also, indicate any concerns about participants, staffing, budget, or the feasibility of successfully completing the project.

**Ratings**

Review the evaluation criteria below and check the appropriate boxes.

<table>
<thead>
<tr>
<th>Criteria</th>
<th>1 (No/inadequate)</th>
<th>2 (Somewhat)</th>
<th>3 (Yes)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is the rationale for conducting the research sufficient?</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Is the background or literature review adequate and appropriate?</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>Are the research questions clearly stated?</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Are the context and participant population clearly defined and appropriate for the study?</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Are the variables and data-collection instruments clearly defined and appropriate for the study?</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Is the method of data processing clearly explained and appropriate for the study?</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Are methods of data analysis sufficiently detailed and appropriate?</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
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<tr>
<td>Is there a discussion of the anticipated results and implications of the study for the field of language learning and assessment?</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Does the author specify the limitations of the proposed study?</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
</tbody>
</table>
Overall Proposal Rating (select only one):

☐ 1 (NOT appropriate for funding at all)
☐ 2 (Appropriate for funding with substantial revisions)
☐ 3 (Appropriate for funding with some revisions)
☐ 4 (Appropriate for funding with minimal revisions)
☐ 5 (Appropriate for funding as is)

Comments

Please add comments for each point below regarding the proposal. Emphasize any major issues that must be dealt with for the project to succeed. If you do not have a comment, please indicate “No comment”. When finished, return the completed review form to TOEFLRC@ets.org for iBT/ITP proposals or to TOEFLYS@ets.org for YSS proposals.

1. Rationale for conducting the study
2. Background and literature review
3. Research questions
4. Methodology
   a. Study context and participants
   b. Variables investigated and instruments used
   c. Data processing
   d. Data analysis
5. Discussion of anticipated results and implications
6. Discussion of limitations
7. Overall evaluation of the proposed study