CGS/GRE® Survey of Graduate Enrollment and Degrees

Survey Handbook

November 2023

ETS® GRE®

CGS COUNCIL OF GRADUATE SCHOOLS

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Questions about the Survey

Questions	Office to Contact
Technical problems, passwords, survey completion and other general questions	ETS: cgsgresurvey@ets.org
Survey term definitions and graduate education policy matters	Council of Graduate Schools: surveys@cgs.nche.edu

Confidentiality

All information submitted for the CGS/GRE Survey of Graduate Enrollment and Degrees is treated as confidential and will only be used by the survey sponsors for research or statistical purposes, including market research and product development. Any information released publicly will be in a format that does not allow the identification of institutions or the personal identification of students. All survey data are stored on a secure, password-protected server, and access to the raw survey data is restricted to those individuals directly involved in the data collection and analysis. Participation in the CGS/GRE Survey of Graduate Enrollment and Degrees is voluntary.

Message from the CGS and ETS

Dear Colleague:

Since 1986, the Council of Graduate Schools (CGS) and ETS have conducted the annual CGS/GRE Survey of Graduate Enrollment and Degrees with institutions that are members of CGS or its regional affiliates. Typically, about 80 percent or more of the institutions surveyed have participated in the survey. In the last few years, however, the survey has had a slightly lower response rate, with the last two survey cycles most likely affected by the pandemic. We encourage your institution to participate in this important national survey effort that tracks graduate enrollment trends. We believe that a high response rate is essential to the continued success of this data-collection effort.

The data collected in the CGS/GRE Survey of Graduate Enrollment and Degrees are the most comprehensive data available on graduate enrollment in the United States. The database resulting from these surveys gives us the capability to provide data in a variety of formats. Moreover, the database is increasingly valuable for identifying trends in graduate enrollment patterns.

In the 2023 survey, we have added a third gender category, "Other," to survey Questions I, II, and IV to better align the collection of gender information on this survey with institution reporting requirements at the state or federal level. The new category includes students whose gender identity is any identity other than male or female, or whose gender identity is unknown. The Data Set Record Layout for file uploads has been modified to reflect the new category. You can view the updated data sheet and Date Set Record Layout in this handbook.

The CGS/GRE Survey of Graduate Enrollment and Degrees website is at cgsgresurvey.ets.org. Account information is emailed to institutional participants in early November 2023. We ask that you complete and submit the survey by February 15, 2024. If you have questions, see the contact information on page 2.

Thank you for your assistance.

Sincerely,

Suzanne T. Ortega
President, CGS

Chrystal Molnar
Executive Director
Global Higher Education, ETS

Important Tips for Completing Survey

1. If you have a pop-up blocker enabled in your browser, it must be disabled to allow you to complete and submit the survey. (See "Manual Entry Data," pages 13–14.) Note that applications such as Mozilla® Firefox and Google® Chrome may automatically block pop-up messages that are necessary for you to see in order to complete and submit the survey.

2. If you plan to upload a data file, the data must be in plain text, ASCII format and the numbers for each field must be right justified. The system cannot upload Microsoft® Excel or Microsoft® Access files. (See "Option C: You Will Upload Your Institution's Data from a Data File," page 7 and the Data Record Layout on page 17.)

3. All Discipline Data Sheets that you have selected to complete must be completed before you can submit the survey. If you selected Discipline Data Sheets and are not going to complete them, you need to deselect them in order to submit the survey.

4. Once you have completed all data sheets, you will see a "Submit" button to submit your completed survey. If you do not see the "Submit" button, then it is likely that you have blank or incomplete data sheets. (See "Survey Submission," page 14.)

5. If using the electronic data upload feature, your data file may be rejected for any of the following reasons:
    *   The survey year is not the <u>current</u> survey year.
    *   The record contains values other than blanks and numbers.
    *   A "completed" Discipline Data Sheet is already in the system.
    *   The numbers for each field are not right justified.
    *   The record length is not 795 (See "Data Set Record Layout for Data Upload," pages 18–22.).

6. If you would like to give full system access to additional users or to remove users from the survey system, contact the ETS Global Higher Education Division (see page 2).

Survey Instructions

New for 2023 Survey

We have added a third gender category, "Other," to survey Questions I, II, and IV to better align the collection of gender information on this survey with institution reporting requirements at the state or federal level. This new category includes students whose gender identity is any identity other than male or female, or whose gender identity is unknown. The Data Set Record Layout for file uploads has been modified to reflect this new category. You can view the updated data sheet and Date Set Record Layout in this Handbook.

General Information

Data for graduate programs offered by **ALL** divisions, schools, colleges or departments of your institution should be reported in this survey. Please note the following:

Data to Include:

- The time periods for which data are being requested are noted on the Total Data Sheet and Discipline Data Sheets.

- All matriculated students in graduate certificate, master's, education specialist, and doctoral programs

- All master of science (M.S.) and master of arts (M.A.) programs, as well as master's programs in such areas as business (e.g., M.B.A.); fine arts (e.g., M.F.A.); health sciences (e.g., M.P.H.); public administration (e.g., M.P.A.); and social work (e.g., M.S.W.), among others

- Students in doctoral programs, such as Ph.D.; Ed.D.; D.B.A.; D.F.A.; and Psy.D

- Students in graduate certificate programs or other graduate programs (e.g., Ed.S.) in "Master's and Other," except in Question II where graduate certificates are reported separately

- In Question II, students in education specialist programs should still be included in "Master's and Other"

Data Not to Include:

- Students in first professional programs. These programs are Chiropractic (D.C. or D.C.M.); Dentistry (D.D.S. or D.M.D.); Law (LL.B., J.D.); Medicine (M.D.); Optometry (O.D.); Osteopathic Medicine (D.O.); Pharmacy (Pharm.D.); Podiatry (D.P.M., D.P., or Pod.D.); Theology (M.Div., M.H.L., B.D., or Ordination); and Veterinary Medicine (D.V.M.). Please note that this list of first professional degree programs is comprehensive. Data for students in all other professional programs should be included in the survey.

- Non-degree students.

We recognize that some or all of these programs may not be administered through the graduate school, and we appreciate and rely on your efforts to obtain these data for us. See the *CGS/GRE Taxonomy of Disciplines* for a complete list of fields included in this survey.

Instructions for Completing the Survey

To guide you through the survey process, we have provided three different sets of instructions based on how you will be completing the questionnaire.

On the main menu, choose one of the following options:

Option A: I will complete the entire survey myself. I may refer to multiple information sources (e.g., departments) on campus for the data, but I have responsibility for completing the data entry for this survey.

Option B: I will assign others to complete some or all of the Data Sheets. Although I am responsible for completion of this survey, the actual completion of some or all of the Data Sheets will be done by others (e.g., departmental staff), and I will assign passwords so that they can enter the data directly for their units.

Option C: I will upload my institution's data from a data file directly into the CGS/ETS database system. The response will be in the form of a computer-generated data set. The data set will be created according to CGS/ETS record layout specifications.

Option A: I Will Complete the Entire Survey Myself

1. Choose the discipline(s) to be included in the survey. (Select "View CGS/GRE Taxonomy" to review which fields of study are associated with a discipline.) Scroll to the bottom of the page and select "Save." You will see a list of the disciplines you have selected, and your name will appear as the "Respondent."

2. Print as many Data Sheets as you need to create working copies. Collect the necessary data from campus sources and record information on the Data Sheet copies.

3. Enter information on each Discipline Data Sheet. Select "Save" to save any work in progress or "Complete" to validate the information and mark each Discipline Data Sheet as completed. If any of the rows and columns do not add up to the total columns, or if there are other discrepancies on the Data Sheet, you will be alerted with an error message during data validation. Review the Discipline Data Sheet for those errors, make the necessary changes and select "Complete" again to validate the information and mark the Data Sheet completed.

4. Enter information on the Total Data Sheet. Select "Save" to save any work in progress or "Complete" to validate the information and mark the Total Data Sheet as completed.

5. Select "Submit" to submit your survey. Note that the "Submit" button will not display if any of the selected Discipline Data Sheets or the Total Data Sheet has a status other than "Completed." After successfully submitting your survey, a message will appear onscreen indicating that the survey has been submitted, and you will receive an email confirmation.

Option B: I Will Assign Others to Complete Some or All of the Data Sheets

1. Collect the name and email address information for each individual who will be assisting you in completing the Data Sheets. Enter this information into the system and assign passwords to each individual. Passwords should be at least 8 characters and can be any combination of letters, numbers and special characters. Postal/campus address information is optional. Select "Save" when all of the required information has been entered. The new user will automatically be sent an email, with their account information and password, and brief instructions on how to log in to complete their assigned Data Sheets.

2. Choose the Discipline(s) that will be included in the survey and assign specific individuals access to the Data Sheet(s). For each selected Discipline, select on the "Assign a User" drop-down list and select the

user. When you have completed selecting and assigning Disciplines, scroll to the bottom of the page and select "Save." Next, you will see a list of the Disciplines you have selected. (**Important:** You must have pop-up blocker software turned off in order to see your selections.) The assigned user will appear as the "Respondent." If you do not assign a user, your name will appear as the "Respondent."

3. When the users log in, they will see one or more Data Sheets that have been assigned to them. They will select the "Discipline" link and enter survey information for that Discipline. When they have finished entering information on a Data Sheet, they will select "Save" to save any work in progress or "Complete" to validate the information and mark the Data Sheet as completed. If any of the rows and columns do not total correctly, the user will be alerted with an error message. The user must then review the Discipline Data Sheet for those errors, make the necessary changes and select "Complete" again to validate the information and mark the Data Sheet completed.

4. If for any reason you need to edit the information that one of the users has submitted, you will have the ability to override any assigned Data Sheet. You will also have the ability to roll back the Data Sheet from "Completed" to "In Progress" if the user has completed a Data Sheet in error. The user will then be able to continue editing the Data Sheet.

5. Review the progress of completion of the Discipline Data Sheets until the status of all are "Completed."

6. Enter information on the Total Data Sheet. Select "Save" to save any work in progress or "Complete" to validate the information and mark the Total Data Sheet as "Completed."

7. Select "Submit" to submit your survey. Note that the "Submit" button will not display if any of the selected Discipline Data Sheets or the Total Data Sheet has a status other than "Completed." After successfully submitting your survey, a message will appear onscreen indicating that the survey has been submitted, and you will receive an email confirmation.

Option C: I Will Upload Our Institution's Data from a Data File

1. Review the data-set record layout (which has been revised for the 2023 survey to reflect the new gender category in questions I, II, and IV) to make sure that the file being created has the correct layout (see Appendix B in this Handbook).

2. Note the following:

   - The number of records in the data file should equal the number of disciplines for which data are provided plus the Total Data Sheet. The discipline code for the Total Data Sheet should be entered as "00."

   a. The data file must be in a plain text, ASCII format, and the data fields must be right justified. If the record contains values other than blank or numbers zero (0) to nine (9) (ASCII value 48 to 58), the record will be rejected. **Note that the data file cannot be a Microsoft Excel Spreadsheet or Access Database.**

   - The record length of each record in the data file should be 795.

3. When the data file is ready, upload the data to the survey using the "Upload Data" link. Select the "Browse" button to activate the File Explorer menu. Select the appropriate file, from any drive to which you have access, and select "Upload."

4. The file will be validated as follows:

   a. If the Survey Year on the record is not the underline current Survey Year, the record will be rejected.

   b. If the record contains values other than blank or numbers zero (0) to nine (9) (ASCII value 48 to 58), the record will be rejected.

   c. If a Discipline Data Sheet already exists in the system for the current Survey Year, and its status is "Completed," the record will be rejected. If you are sure that you want to overwrite a valid, completed Data Sheet, do the following:

      i.   Go to the Main Menu and select the "Review/Edit Discipline Data Sheets" link.

      ii.   For the Discipline Data in question, select the "Rollback" link (to reset the status to "In Progress") then select "Delete" to delete the Data Sheet.

    d.   If the Discipline Data Sheet already exists in the system for the current Survey Year, and its status is "In Progress," the data on the Data Sheet will be overwritten with the new data from the data upload.

5. The auto-summing feature has been disabled for Data Sheets that contain data entered during the upload process. The system assumes that all data (including totals) will be uploaded from the data file and need not be calculated.

6. Review each Discipline Data Sheet to make sure the data upload was successful, then select "Complete" to begin the data validation. If any of the rows and columns do not add up to the total fields, you will be alerted with an error message. You must then review the Discipline Data Sheet for those errors, make the necessary changes and select "Complete" to validate. Continue this process until the status of each Discipline Data sheet is "Completed."

7. Review the Total Data Sheet to make sure the data upload was successful, then select "Complete" to begin the data validation. If errors are identified, make the necessary changes and select "Complete" to validate.

8. Select "Submit" to submit your survey. Note that the "Submit" button will not display if any of the selected Discipline Data Sheets or the Total Data Sheet has a status other than "Completed." After successfully submitting your survey, a message will appear onscreen indicating that the survey has been submitted, and you will receive an email confirmation.

Manually Entering Data

Please provide as much information as you have available. Note that you can have only one Data Sheet open at a time.

Data manually entered in the white cells (boxes) in each question (e.g., Question 1 – doctorate men + doctorate women + doctorate other) will automatically sum (auto-sum) to the shaded total cells (e.g., Question 1 – doctorate total). This will ensure that all information will correctly sum to the information in the total cells. In order for the auto-sum feature to work correctly for any given question, the following rules apply to manual data entry:

- Totals will be calculated and appear in the shaded total cells after **all** of the white cells that sum to the total cells have been filled out (i.e., no blanks).

- If you enter data in the white cells, data entry of information in the shaded total cells will be disabled.

- If you enter data in the shaded total cells, data entry of information in the white cells will be disabled.

- To fill out all cells within a question, begin data entry in the white cells first and the total cells will automatically be calculated.

- To fill out only the shaded total cells, begin data entry in the shaded total cells.

- If you begin to fill out the shaded total cells and then decide to fill out the white cells, you will first need to delete the data in the total cells in order to enable entry into the white cells.

If you cannot provide information for a particular question or section of a question, or if a section of a question does not apply to your institution/department, leave the corresponding cells blank and continue to the next question. For example, if you cannot break down enrollment by master's and doctorate status, leave all cells blank pertaining to master's/doctoral enrollment.

Enter "0" (ZERO) when the information you are supplying is zero. For example, if you do not have part-time students, you would enter "0" in all cells pertaining to numbers of part-time students.

If you want to clear all entries on a Data Sheet, select "Clear All Entries" at the bottom of the data sheet.

Note: At a minimum, total graduate enrollment in Question I (or Question IV) must be provided on each Data Sheet.

Saving Data

If at any time during the data entry process you would like to stop working on any Data Sheet, but you would like to save the data you have entered, select "Save" at the bottom of the Data Sheet.

Data Validation

When you have finished filling out the cells in each Data Sheet, select "Complete" to save the data sheet and begin data validation.

If you have uploaded the data from a data file, you must review each Data Sheet after the upload; select "Complete" to save the data sheet and begin data validation.

The data validation process includes the following checks:

- The sum of all categories in any particular question must equal the total (i.e., men + women + other = total; full time + part time = total, etc.).
- If data is provided in the white cells in any given question, there can be no blank white cells.
- Questions I and IV, total enrollment data must be greater than first-time enrollment data.
- The totals in the row and column in Question IV must equal the totals in the corresponding rows and column in Question I.
- If the previous year's data sheet was submitted, the system will flag any instances where the totals in a question on the current data sheet are more than 20 percent higher or lower than the totals on the previous year's data sheet.

During validation, if discrepancies are found within any question, a list of errors will be presented, and you will be prompted to correct the errors. When you have corrected the errors, select "Complete" to begin validation again. When data validation detects no errors, a message will appear onscreen that the Data Sheet is complete, and the status of the Data Sheet will be changed from "In progress" to "Complete."

Important Note: Once the status of the Total Data Sheet is "Complete," the only way to access the Total Data Sheet is through the "List/Enter/Edit Data Sheets" screen.

If you uploaded the data and you would like to correct the data file and reload it to correct the errors, the system will allow you to do so. Data that are reloaded will overwrite the data in each Data Sheet. Note, however, that data will not be overwritten on any Data Sheet that has a status of "Complete."

If the data are 20 percent higher or lower than what was submitted the previous year for that Data Sheet, a message will appear asking you to indicate if this is correct. If it is not correct, select "No" and return to the Data Sheet to revise the data. If it is correct, select "Yes."

Deselecting a Data Sheet

If you need to remove a particular Discipline Data Sheet that you selected to be included in the survey, you can do so by selecting "Deselect" on the "List/Enter/Edit Data Sheet" screen.

Rollback of a Data Sheet

Once the status of a Data Sheet is "Completed" you will not be able to make any changes to it. If you would like to make changes, go to the list of Data Sheets and select "Rollback" next to the Data Sheet you would like to edit. The status of the Data Sheet will be changed from "Completed" to "In Progress."

Submitting Your Survey

When the status of all Data Sheets is "Completed," you are ready to submit your survey. On the "Submit Survey to CGS/GRE" screen, you will see a "Submit" button at the bottom of the screen. Select "Submit" to submit the survey. (Note that the "Submit" button will not be displayed if any of the Data Sheets have a status other than "Completed.")

Correcting Data After Your Survey Has Been Submitted

If you would like to correct survey data that has already been submitted, please contact ETS (cgsgresurvey@ets.org). The status of your survey will be changed from "Submitted" to "Completed-Not Submitted." Next, roll back any Data Sheets that you would like to edit from "Completed" to "In Progress." Once the status of the Data Sheet is "In Progress," you will be able to edit the Data Sheet. After you have finished editing the Data Sheet, select "Complete" to validate the data. Once the status of all Data Sheets is "Completed," the survey can be resubmitted.

Survey Deadline

The survey should be submitted no later than February 15, 2024.

Frequently Asked Questions About the Survey

General Information

What is the URL for the survey?

The survey is available at **cgsgresurvey.ets.org**.

I don't remember my password. What should I do?

Select the "Forgot Your Password" link at **cgsgresurvey.ets.org** and enter your login ID to receive your password via email. If you do not remember your logon ID, contact ETS Global Higher Education via email at **cgsgresurvey@ets.org**.

I have questions about the survey. Whom should I contact?

For questions regarding technical problems, passwords, survey completion and other general questions, contact ETS at **cgsgresurvey@ets.org**. For questions regarding survey term definitions and graduate education policy matters, contact CGS at **surveys@cgs.nche.edu**.

What is the due date for completing the survey?

The survey should be submitted by February 15, 2024.

Should I include pending applications?

The Survey of Graduate Enrollment & Degrees collects data on the number of completed applications for admission to U.S. graduate schools. The survey intends to count completed applications, not applicants. If a student applied to more than one graduate program, all of the individual applications should be counted and included in the survey. Include data for all individuals who have fulfilled your institution's requirements to be considered for admissions, including payment or waiving of the application fee, if any. In the event that an application is pending (i.e., the application has been completed to the satisfaction of the graduate school but a decision has not been made as to whether or not to extend an offer of admission to the student), count the application as received, but not as being accepted.

Our institution has a rolling admissions policy. How do we treat those applications?

Only count those applications received for the fall admission cycle.

How do you define "first-time" students?

We define "first-time graduate students" as those students who are enrolled for the first-time in a given program at a given institution to which they submitted an application. For example, a student starting a Ph.D. after already earning a master's degree would be considered a first-time graduate student if they submitted an application for admission to the Ph.D. program. If they did NOT apply to the Ph.D. program (e.g., the master's degree was earned *en route* to the Ph.D.), then the student would not be considered a first-time graduate student.

How do you define the "Other" gender category?

The "Other" gender category includes students whose gender identities are not male or female, and students whose gender identities are unknown.

Should I include post-bac certificates?

The Survey of Graduate Enrollment & Degrees defines a graduate certificate as those that require the completion of 15 to 18 credit hours beyond the bachelor's degree and are part of a graduate program or school. If your post-baccalaureate programs meet those criteria, then report students in these programs. Otherwise, they fall out of bounds of this study and should be excluded.

How do I report students who are enrolled in two programs?

For students enrolled in two programs, count them in the more advanced program. For example, students enrolled in a master's and a certificate program should be counted as a master's students, not certificate students. If a student is enrolled in two separate graduate programs, count enrollment only once. For example, in the case of a student who is enrolled in two master's programs, choose one of the programs for reporting purposes.

How do I report students who earn two degrees?

Students enrolled in a joint degree program should be counted only once. In all other instances, report both degrees awarded. For example, if a student earns a master's degree and a certificate, record both degrees. If a student is enrolled in two separate graduate programs, count both degrees.

What should I do if I have a field that doesn't fit into a category?

Review the CGS/GRE Taxonomy of Disciplines and the cross-references provided between the taxonomy and the National Center for Education Statistics' Classification of Instructional Programs (CIP) Codes and use your best judgment regarding which Discipline Data Sheet is the most appropriate one to use.

What is the difference between a respondent and a user?

There is no difference. Respondent and user are used synonymously throughout the survey materials and Web-based system. A respondent (or user) refers to an individual who has been assigned by the institution administrator to complete one or more Discipline Data Sheets.

How were the race/ethnicity and citizenship categories developed?

The race/ethnicity and citizenship categories reflect the categories implemented by the U.S. Department of Education for the Integrated Postsecondary Education Data System (IPEDS).

Institution Account Information

How do I give someone access to this system so they can be the institution administrator for our institution?

Contact ETS at **cgsgresurvey@ets.org**.

I need to make changes/corrections to the graduate dean or institution administrator information that was included in the e-mail you sent to me. How do I make updates?

Contact ETS at **cgsgresurvey@ets.org**.

Manual Data Entry

I entered data in the shaded total cells in question 1 and now I am unable to enter data in the white cells?

To enter data in the white (detail) cells, you must first delete the data in the shaded (total) cells. Once the data in the shaded cells are deleted, you will be able to enter data in the white cells, and the data will automatically sum to the totals in the shaded cells.

What should I do if I don't have information available for an entire question? For example, I can't break down our enrollment by master's and doctorate or by ethnicity.

If you do not have information on one or more of the variables in a question, you should complete only the total (shaded) rows and columns in that question. If you cannot provide information for all of the total rows or columns in a question, please leave the entire question blank.

On the "Select and Assign Discipline Data Sheets" page some of the boxes in the "Select" column are gray. Why?

If some of the boxes are gray, it means that the status of these Discipline Data Sheets is "Completed."

I am having a problem saving disciplines I've selected to be included in the survey. Also, when I complete (and validate) a Data Sheet, the system is indicating that the Data Sheet is still "In Progress" instead of "Completed." What causes these types of problems?

During the validation process, Data Sheets remain "In Progress" for one of two reasons: (1) there are errors on the Data Sheet, or (2) the totals in each question are more than 20% higher or lower than the total on the previous year's Data Sheet. A pop-up message displays onscreen to indicate the problem. If you have your pop-up blocker software turned on, you will not see the error messages. Turning off your pop-up blocker software prior to working on the survey should resolve this problem.

How do I turn off the pop-up blocker software on my computer?

How you turn off the software depends on the type of pop-up blocker software on your computer. There are two types:

1. Pop-up blocker software in your browser (e.g., Edge, etc.) – If the pop-up blocker feature is enabled through your browser, you may be able to turn it off yourself. For instance, in Internet Explorer you would go to the "Tools" section of the menu bar and go to "pop up blockers." Since instructions for enabling/disabling pop-ups vary depending on the particular browser you are using, consult "Help" in your browser for information on how to turn off pop-ups.

2. Pop-up blocker software that has been installed on your computer by you or your information technology (IT) department (e.g., Norton Anti-Virus, etc.) – If you have this type of pop-up blocker software, we recommend that you contact your IT staff to find out how to turn off the pop-up blocker software.

Uploading Data

Can I upload my institution's data from an Excel file?

No. The system only accepts files in plain text and ASCII format.

I had problems with the data upload and need to reload the data file. Do I need to delete the data that is already in the Data Sheets before I reload the data?

No. The data on the Data Sheets will be overwritten with the new data from the data upload.

My data file won't upload. Why?

Records can be rejected for the following reasons:

- The survey year is not the <u>current</u> survey year

- The record contains values other than blanks and numbers

- A "Completed" Data Sheet is already in the system

- The numbers for each field are not right-justified

- The record length is not 795 (See "Data Set Record Layout for Data Upload," in the Survey Handbook)

I've uploaded my institution's data and don't understand why I have to go into each Data Sheet to "Complete" the sheet. Couldn't the data validation for all Data Sheets be performed in batch mode for users who upload their data?

The system requires data validation to ensure that any data errors are corrected before data is saved in the survey database.

Survey Submission

I'm ready to submit the survey, but I don't see a "Submit" button.

The "Submit" button will be displayed only if the status of all Data Sheets (Discipline and Total) is "Completed." If the "Submit" button does not display, check to make sure that all Data Sheets have a status of "Completed." For any Data Sheets that have a status of "In Progress," you will need to go into the Data Sheet and click on the "Complete" button to begin data validation and change the status from "In Progress" to "Completed." Once the status of all Data Sheets is "Completed," the "Submit" button will display.

I submitted my survey and now I need to make a change. What do I do?

Contact ETS at **cgsgresurvey@ets.org**. The status of your survey will be changed to "Completed-Not Submitted" and then you will be able to make the necessary changes.

I've submitted the survey and would like to print a set of completed Data Sheets for my institution. Can I do that?

Yes. Click on the "Print All Data Sheets" link on the "List/Enter/Edit Data Sheets" screen to print all completed Data Sheets.

How do I know if my survey has been successfully submitted?

You will receive both a message on the screen and an email confirmation indicating that your survey was successfully submitted.

Technical Requirements

System

This application is certified to work using a Windows 10 or 11 operating system and Microsoft Edge version 10 or 11 or Chrome version 118 or higher.

Pop-Up Blocker Software

Note that any pop-up blocker software must be disabled. How you turn off the software depends on the type of pop-up blocker software on your computer. There are two types:

1. **Pop-up blocker software in your browser (e.g., Edge, etc.)** – If the pop-up blocker feature is enabled through your browser, you may be able to turn it off yourself. Since instructions for enabling/disabling pop-ups vary depending on the particular browser you are using, consult "Help" in your browser for information on how to turn off pop-ups.

2. **Pop-up blocker software that has been installed on your computer by you or your information technology (IT) department (e.g., Norton Anti-Virus, etc.)** – If you have this type of pop-up blocker software, we recommend that you contact your IT staff to find out how to turn off the pop-up blocker software.

Data Upload

Data files to be uploaded must be in a plain text, ASCII format, the data fields must be right-justified, and the record length must be 795. Data files should contain only blanks or numbers. If the records contain values other than blank or numbers zero (0) to nine (9) (ASCII value 48 to 58), the records will be rejected. Data files cannot be Microsoft Excel Spreadsheets or Access Databases.

Data files should contain the current Survey Year. If a file contains records that do not have the current Survey Year, those records will be rejected.

Appendix A

Survey Definitions

Enrollment

First-time Enrollment – Students admitted and enrolled for the first time in graduate certificate, master's, education specialist, or doctoral programs at your institution for the fall term.

Master's & Other Enrollment – The total number of students enrolled in programs specifically leading to the master's degree and other non-doctoral programs (for example, graduate certificate programs and education specialist programs).

Doctoral Enrollment – The total number of students enrolled in programs leading directly to the doctoral degree AND the total number of students enrolled in doctoral programs where a master's degree is earned in route to the doctoral degree.

Full-time Enrollment – Students enrolled for credit in graduate degree programs who are engaged full time in training activities in their field; these activities may embrace any appropriate combination of study, teaching, and research, depending on your institution's own policy.

Part-time Enrollment – Students who are enrolled in graduate degree programs who are NOT pursuing graduate work full time as defined above.

Degrees Conferred

Master's and Other Degrees Conferred – Degrees conferred in master's and other non-doctoral programs (for example, education specialist programs).

Education Specialist – An award that requires completion of an organized program of study generally equivalent to 30 to 45 credit hours beyond the master's degree.

Graduate Certificates - An award that requires completion of an organized program of study equivalent to 15 to 18 semester credit hours beyond the bachelor's degree. It is designed for persons who have completed a baccalaureate degree but does not meet the requirements of a master's degree. Graduate certificates include both post-baccalaureate and post-master's certificates.

Completed Applications Submitted

Accepted – The number of individuals who have fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and have been granted an offer of acceptance. Do not include students who have applied as transfers or for readmission. Exclude applications withdrawn by the student.

Not Accepted – The number of individuals who have fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) and have been denied acceptance. Do not include students who have applied as transfers or for readmission. Exclude applications withdrawn by the student.

Master's & Other Applications – The total number of individuals who have fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) at the master's level and other non-doctoral programs for which admission is required.

Doctoral Applications – The total number of individuals who have fulfilled the institution's requirements to be considered for admission (including payment or waiving of the application fee, if any) at the doctoral level.

Gender

Men – Individuals who indicate their gender identity is male.

Women – Individuals who indicate their gender identity is female.

Other – Individuals who indicate a gender identity other than male or female, or whose gender identity is unknown.

Race/Ethnicity and Citizenship

Non-Resident Alien (Temporary Resident) – A person who is not a citizen, national, or permanent resident of the United States and who is in the country on a visa or temporary basis and does not have the right to remain indefinitely.

Hispanic/Latino – A U.S. citizen or permanent resident of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.

American Indian/Alaskan Native – A U.S. citizen or permanent resident having origins in any of the original peoples of North and South America (including Central America) who maintains cultural identification through tribal affiliation or community attachment.

Asian – A U.S. citizen or permanent resident having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Malaysia, Pakistan, the Philippines, South Korea, Thailand and Vietnam.

Black/African American – A U.S. citizen or permanent resident having origins in any of the Black racial groups of Africa (except those of Hispanic origin).

Native Hawaiian/Other Pacific Islander – A U.S. citizen or permanent resident having origins in any of the original peoples of Hawaii, Guam, Samoa or other Pacific islands.

White – A U.S. citizen or permanent resident having origins in any of the original peoples of Europe, North Africa or the Middle East (except those of Hispanic origin).

Two or More Races – A U.S. citizen or permanent resident having origins in any two or more of the following race categories: American Indian/Alaskan Native, Asian, Black/African American, Native Hawaiian/Other Pacific Islander or White. **Note:** All individuals of Hispanic/Latino origin should be reported as Hispanic/Latino, regardless of race.

Race/Ethnicity Unknown – Includes U.S. citizens and permanent residents whose race/ethnicity is not known.

Citizenship Unknown – Includes individuals whose citizenship is not known.

Appendix B

Data Set Record Layout for Survey Data Upload
(Effective November 1, 2023)

Field	Start Column	End Column	Length	Data Format
GRE Institution code	1	4	4	CHAR
Discipline code (Enter 00 for Total)	5	6	2	CHAR
Year	7	10	4	CHAR
Question I: Graduate Enrollment for 2023 Fall Term				
First-time Master's & Other Men	11	15	5	CHAR
First-time Master's & Other Women	16	20	5	CHAR
First-time Master's & Other Other	21	25	5	CHAR
First-time Master's & Other Total	26	30	5	CHAR
First-time Doctoral Men	31	35	5	CHAR
First-time Doctoral Women	36	40	5	CHAR
First-time Doctoral Other	41	45	5	CHAR
First-time Doctoral Total	46	50	5	CHAR
First-time Men Total	51	55	5	CHAR
First-time Women Total	56	60	5	CHAR
First-time Other Total	61	65	5	CHAR
First-time Total Total	66	70	5	CHAR
First-time Full-time Men	71	75	5	CHAR
First-time Full-time Women	76	80	5	CHAR
First-time Full-time Other	81	85	5	CHAR
First-time Full-time Total	86	90	5	CHAR
First-time Part-time Men	91	95	5	CHAR
First-time Part-time Women	96	100	5	CHAR
First-time Part-time Other	101	105	5	CHAR
First-time Part-time Total	106	110	5	CHAR
First-time Men Total	111	115	5	CHAR
First-time Women Total	116	120	5	CHAR
First-time Other Total	121	125	5	CHAR
First-time Total Total	126	130	5	CHAR
Total Master's & Other Men	131	135	5	CHAR
Total Master's & Other Women	136	140	5	CHAR
Total Master's & Other Other	141	145	5	CHAR
Total Master's & Other Total	146	150	5	CHAR
Total Doctoral Men	151	155	5	CHAR
Total Doctoral Women	156	160	5	CHAR
Total Doctoral Other	161	165	5	CHAR

Field	Start Column	End Column	Length	Data Format
Total Doctoral Total	166	170	5	CHAR
Total Men Total	171	175	5	CHAR
Total Women Total	176	180	5	CHAR
Total Other Total	181	185	5	CHAR
Total Total	186	190	5	CHAR
Total Full-time Men	191	195	5	CHAR
Total Full-time Women	196	200	5	CHAR
Total Full-time Other	201	205	5	CHAR
Total Full-time Total	206	210	5	CHAR
Total Part-time Men	211	215	5	CHAR
Total Part-time Women	216	220	5	CHAR
Total Part-time Other	221	225	5	CHAR
Total Part-time Total	226	230	5	CHAR
Total Men Total	231	235	5	CHAR
Total Women Total	236	240	5	CHAR
Total Other Total	241	245	5	CHAR
Total Total	246	250	5	CHAR
Question II: Number of Degrees Conferred between July 1, 2022 and June 30, 2023				
Master's and Other Degrees, Men	251	255	5	CHAR
Master's and Other Degrees, Women	256	260	5	CHAR
Master's and Other Degrees, Other	261	265	5	CHAR
Master's and Other Degrees, Total	266	270	5	CHAR
Doctoral Degrees, Men	271	275	5	CHAR
Doctoral Degrees, Women	276	280	5	CHAR
Doctoral Degrees, Other	281	285	5	CHAR
Doctoral Degrees, Total	286	290	5	CHAR
Graduate Certificates, Men	291	295	5	CHAR
Graduate Certificates, Women	296	300	5	CHAR
Graduate Certificates, Other	301	305	5	CHAR
Graduate Certificates, Total	306	310	5	CHAR
Question III: Number of Completed Applications Submitted for 2023 Fall Term				
Applications Accepted, Master's & Other	311	315	5	CHAR
Applications Accepted, Doctoral	316	320	5	CHAR
Applications Accepted, Total	321	325	5	CHAR
Applications Not Accepted, Master's & Other	326	330	5	CHAR
Applications Not Accepted, Doctoral	331	335	5	CHAR
Applications Not Accepted, Total	336	340	5	CHAR
Total Applications, Master's & Other	341	345	5	CHAR
Total Applications, Doctoral	346	350	5	CHAR
Total Applications, Total	351	355	5	CHAR

Field	Start Column	End Column	Length	Data Format
Question IV: Graduate Enrollment by Race/Ethnicity for 2023 Fall Term				
First-time Non-Resident Aliens (Temporary Residents) Men	356	360	5	CHAR
First-time Non-Resident Aliens (Temporary Residents) Women	361	365	5	CHAR
First-time Non-Resident Aliens (Temporary Residents) Other	366	370	5	CHAR
First-time Non-Resident Aliens (Temporary Residents) Total	371	375	5	CHAR
First-time Hispanic/Latino (of any race) Men	376	380	5	CHAR
First-time Hispanic/Latino (of any race) Women	381	385	5	CHAR
First-time Hispanic/Latino (of any race) Other	386	390	5	CHAR
First-time Hispanic/Latino (of any race) Total	391	395	5	CHAR
First-time American Indian/Alaskan Native Men	396	400	5	CHAR
First-time American Indian/Alaskan Native Women	401	405	5	CHAR
First-time American Indian/Alaskan Native Other	406	410	5	CHAR
First-time American Indian/Alaskan Native Total	411	415	5	CHAR
First-time Asian Men	416	420	5	CHAR
First-time Asian Women	421	425	5	CHAR
First-time Asian Other	426	430	5	CHAR
First-time Asian Total	431	435	5	CHAR
First-time Black/African American Men	436	440	5	CHAR
First-time Black/African American Women	441	445	5	CHAR
First-time Black/African American Other	446	450	5	CHAR
First-time Black/African American Total	451	455	5	CHAR
First-time Native Hawaiian/Other Pacific Islander Men	456	460	5	CHAR
First-time Native Hawaiian/Other Pacific Islander Women	461	465	5	CHAR
First-time Native Hawaiian/Other Pacific Islander Other	466	470	5	CHAR
First-time Native Hawaiian/Other Pacific Islander Total	471	475	5	CHAR
First-time White Men	476	480	5	CHAR
First-time White Women	481	485	5	CHAR
First-time White Other	486	490	5	CHAR
First-time White Total	491	495	5	CHAR
First-time Two or More Races Men	496	500	5	CHAR
First-time Two or More Races Women	501	505	5	CHAR
First-time Two or More Races Other	506	510	5	CHAR
First-time Two or More Races Total	511	515	5	CHAR
First-time Race/Ethnicity Unknown Men	516	520	5	CHAR
First-time Race/Ethnicity Unknown Women	521	525	5	CHAR
First-time Race/Ethnicity Unknown Other	526	530	5	CHAR
First-time Race/Ethnicity Unknown Total	531	535	5	CHAR
First-time Citizenship Unknown Men	536	540	5	CHAR
First-time Citizenship Unknown Women	541	545	5	CHAR
First-time Citizenship Unknown Other	546	550	5	CHAR

Field	Start Column	End Column	Length	Data Format
First-time Citizenship Unknown Total	551	555	5	CHAR
First-time Men Total	556	560	5	CHAR
First-time Women Total	561	565	5	CHAR
First-time Other Total	566	570	5	CHAR
First-time Total Total	571	575	5	CHAR
Total Non-Resident Aliens (Temporary Residents) Men	576	580	5	CHAR
Total Non-Resident Aliens (Temporary Residents) Women	581	585	5	CHAR
Total Non-Resident Aliens (Temporary Residents) Other	586	590	5	CHAR
Total Non-Resident Aliens (Temporary Residents) Total	591	595	5	CHAR
Total Hispanic/Latino (of any race) Men	596	600	5	CHAR
Total Hispanic/Latino (of any race) Women	601	605	5	CHAR
Total Hispanic/Latino (of any race) Other	606	610	5	CHAR
Total Hispanic/Latino (of any race) Total	611	615	5	CHAR
Total American Indian/Alaskan Native Men	616	620	5	CHAR
Total American Indian/Alaskan Native Women	621	625	5	CHAR
Total American Indian/Alaskan Native Other	626	630	5	CHAR
Total American Indian/Alaskan Native Total	631	635	5	CHAR
Total Asian Men	636	640	5	CHAR
Total Asian Women	641	645	5	CHAR
Total Asian Other	646	650	5	CHAR
Total Asian Total	651	655	5	CHAR
Total Black/African American Men	656	660	5	CHAR
Total Black/African American Women	661	665	5	CHAR
Total Black/African American Other	666	670	5	CHAR
Total Black/African American Total	671	675	5	CHAR
Total Native Hawaiian/Pacific Islander Men	676	680	5	CHAR
Total Native Hawaiian/Pacific Islander Women	681	685	5	CHAR
Total Native Hawaiian/Pacific Islander Other	686	690	5	CHAR
Total Native Hawaiian/Pacific Islander Total	691	695	5	CHAR
Total White Men	696	700	5	CHAR
Total White Women	701	705	5	CHAR
Total White Other	706	710	5	CHAR
Total White Total	711	715	5	CHAR
Total Two or More Races Men	716	720	5	CHAR
Total Two or More Races Women	721	725	5	CHAR
Total Two or More Races Other	726	730	5	CHAR
Total Two or More Races Total	731	735	5	CHAR
Total Race/Ethnicity Unknown Men	736	740	5	CHAR
Total Race/Ethnicity Unknown Women	741	745	5	CHAR
Total Race/Ethnicity Unknown Other	746	750	5	CHAR

Field	Start Column	End Column	Length	Data Format
Total Race/Ethnicity Unknown Total	751	755	5	CHAR
Total Citizenship Unknown Men	756	760	5	CHAR
Total Citizenship Unknown Women	761	765	5	CHAR
Total Citizenship Unknown Other	766	770	5	CHAR
Total Citizenship Unknown Total	771	775	5	CHAR
Total Men Total	776	780	5	CHAR
Total Women Total	781	785	5	CHAR
Total Other Total	786	790	5	CHAR
Total Total	791	795	5	CHAR
RECORD LENGTH			**795**	

NOTE: The new "Other" gender category includes students whose gender identity is not specified as male or female, or is unknown. The "Master's and Other" category includes other non-doctoral programs (for example, graduate certificate programs and educational specialist programs) except in Question II where graduate certificates are reported separately.

Appendix C

CGS/GRE Survey of Graduate Enrollment and Degrees
Taxonomy of Disciplines

Note that the taxonomy below has been updated for clarification purposes. You may notice changes to the disciplines or to programs within the disciplines; however, the taxonomy has not substantially changed from previous years.

Natural Sciences

AGRICULTURE, NATURAL RESOURCES, AND CONSERVATION (01)
Agricultural and Domestic Animal Services
Agricultural and Food Products Processing
Agricultural Business and Management
Agricultural Economics
Agricultural Mechanization
Agricultural Production
Agricultural Public Services
Agriculture, General
Agronomy
Animal Sciences
Applied Horticulture
Fishing and Fisheries Sciences and Management
Food Science and Technology
Forestry
Horticultural Business Services
International Agriculture
Natural Resources and Conservation
Natural Resources Management and Policy
Parks, Recreation, and Leisure Facilities Management
Parks, Recreation, and Leisure Studies
Plant Sciences
Soil Sciences
Wildlife and Wildlands Science and Management
Agriculture, Natural Resources, and Conservation, Other

BIOLOGICAL AND BIOMEDICAL SCIENCES (02)
Anatomical Sciences
Animal Biology
Bacteriology
Biochemistry
Bioinformatics
Biology, General
Biomathematics
Biometry
Biophysics
Biotechnology
Botany/Plant Biology
Cell/Cellular Biology
Computational Biology
Developmental Biology
Ecology
Entomology
Epidemiology
Evolution
Genetics
Immunology
Microbiological Sciences
Molecular Biology
Molecular Medicine
Neurosciences
Parasitology
Pathology
Pharmacology
Physiology
Population Biology
Systematics
Toxicology
Zoology
Biological and Biomedical Sciences, Other

CHEMISTRY (03)
Analytical Chemistry
Chemical Plastics
Chemistry, General
Environmental Chemistry
Forensic Chemistry
Inorganic Chemistry
Medicinal and Pharmaceutical Chemistry
Organic Chemistry
Physical Chemistry
Polymer Chemistry
Theoretical Chemistry
Chemistry, Other

COMPUTER AND INFORMATION SCIENCES (04)
Computer and Information Sciences, General
Computer Programming
Computer Science
Computer Software and Media Applications
Computer Systems Analysis
Computer Systems Networking and Telecommunications
Computer/Information Technology Administration and Management
Data Processing
Information Sciences/Studies
Microcomputer Applications
Computer and Information Sciences, Other

EARTH, ATMOSPHERIC, AND MARINE SCIENCES (05)
Aquatic Biology/Limnology
Atmospheric Sciences
Biological Oceanography
Earth Sciences
Geochemistry
Geological Sciences
Geophysics and Seismology
Geosciences
Hydrology
Marine Biology
Marine Sciences
Meteorology
Oceanography
Paleontology
Earth, Atmospheric, and Marine Sciences, Other

HEALTH AND MEDICAL SCIENCES (06)
Allied Health
Alternative and Complementary Medicine
Athletic Training
Audiology
Bioethics/Medical Ethics
Chiropractic (excluding D.C. and D.C.M.)
Clinical/Medical Laboratory Science/Research
Communication Disorders Sciences and Services
Dentistry and Oral Sciences (excluding D.D.S. and D.M.D.)
Dietetics and Clinical Nutrition Services
Environmental Health
Exercise Science
Health and Medical Administrative Services
Health Sciences
Health/Medical Preparatory Programs
Kinesiology
Medical Sciences (excluding M.D.)
Mental and Social Health Services
Nursing
Nutrition Sciences
Occupational Therapy
Optometry (excluding O.D.)
Osteopathic Medicine (excluding D.O.)
Pharmaceutical Sciences (excluding Pharm.D.)
Physical Therapy
Physician Assistant
Podiatry (excluding D.P.M., D.P. and Pod.D.)
Public Health
Rehabilitation and Therapy
Speech-Language Pathology
Veterinary Biomedical and Clinical Science
Veterinary Medicine (excluding D.V.M.)
Health and Medical Sciences, Other

MATHEMATICAL SCIENCES (07)
Actuarial Science
Applied Mathematics
Mathematics
Probability
Statistics
Mathematical Sciences, Other

PHYSICS AND ASTRONOMY (08)
Acoustics
Astronomy
Astrophysics
Atomic/Molecular Physics
Condensed Matter and Materials Physics
Elementary Particle Physics
Nuclear Physics
Optics/Optical Sciences
Physics
Planetary Astronomy and Science
Plasma and High-Temperature Physics
Solid State Physics
Theoretical and Mathematical Physics
Physics and Astronomy, Other

NATURAL SCIENCES, OTHER (09)
Natural Sciences, General
Physical Sciences, General
Science Technologies
Natural Sciences, Other

Engineering

CHEMICAL ENGINEERING (10)
Chemical and Biomolecular Engineering
Chemical Engineering

CIVIL ENGINEERING (11)
Architectural Engineering
Civil Engineering
Construction Engineering
Environmental/Environmental Health
    Engineering
Geotechnical and Geoenvironmental
    Engineering
Structural Engineering
Surveying Engineering
Transportation and Highway Engineering
Water Resources Engineering

**COMPUTER, ELECTRICAL, AND
ELECTRONICS ENGINEERING (12)**
Computer Engineering
Computer Hardware Engineering
Computer Software Engineering
Electrical Engineering
Electronics Engineering
Laser and Optical Engineering
Telecommunications Engineering

INDUSTRIAL ENGINEERING (13)
Industrial Engineering
Manufacturing Engineering
Operations Research

MATERIALS ENGINEERING (14)
Ceramic Sciences and Engineering
Materials Engineering
Materials Science
Metallurgical Engineering
Polymer/Plastics Engineering

MECHANICAL ENGINEERING (15)
Engineering Mechanics
Mechanical Engineering

ENGINEERING, OTHER (16)
Aeronautical Engineering
Aerospace Engineering
Agricultural Engineering
Biochemical Engineering
Biomedical/Medical Engineering
Electromechanical Engineering
Engineering Chemistry
Engineering Physics
Engineering Science
Forest Engineering
Geological/Geophysical Engineering
Mining and Mineral Engineering
Naval Architecture and Marine
    Engineering
Nuclear Engineering
Ocean Engineering
Paper Science and Engineering
Petroleum Engineering
Systems Engineering
Textile Sciences and Engineering
Engineering, Other

Social and Behavioral Sciences

**ANTHROPOLOGY AND
ARCHAEOLOGY (17)**
Anthropology
Archaeology

ECONOMICS (18)
Applied Economics
Econometrics
Economics
International Economics

POLITICAL SCIENCE (19)
International Relations
Political Science and Government
Public Policy Analysis

PSYCHOLOGY (20)
Applied Psychology
Clinical Psychology
Cognitive Psychology
Community Psychology
Comparative Psychology
Counseling Psychology
Developmental and Child Psychology
Experimental Psychology
Forensic Psychology
Industrial and Organizational Psychology
Personality Psychology
Physiological Psychology
Psycholinguistics
Psychology, General
Psychometrics
Psychopharmacology
Quantitative Psychology
Research and Experimental Psychology
Social Psychology
Psychology, Other

SOCIOLOGY (21)
Demography
Rural Sociology
Sociology

SOCIAL SCIENCES, OTHER (22)
Adult Development and Aging
Area, Ethnic, Cultural, Gender, and Group Studies
Criminal Justice/Criminology
Geography and Cartography
Gerontology
Social Sciences, General
Urban Studies/Affairs
Social Sciences, Other

Arts and Humanities

**ARTS – HISTORY, THEORY, AND
CRITICISM (23)**
Art History, Criticism, and Conservation
Ethnomusicology
Music History, Literature, and Theory
Musicology
Theatre Literature, History and Criticism
Arts – History, Theory, and Criticism, Other

**ARTS – PERFORMANCE AND
STUDIO (24)**
Arts, Entertainment, and Media Management
Crafts/Craft Design
Dance
Design and Applied Arts
Drama/Theatre Arts
Film/Video and Photographic Arts
Fine and Studio Arts
Music
Arts – Performance and Studio, Other

**ENGLISH LANGUAGE AND
LITERATURE (25)**
American Literature
English Language and Literature
English Literature
Rhetoric and Composition/Writing Studies
English Language and Literatures, Other

**FOREIGN LANGUAGES AND
LITERATURES (26)**
African Languages and Literatures
American Sign Language
Asiatic Languages and Literatures
Celtic Languages and Literatures
Classics and Classical Languages and
    Literatures
Germanic Languages and Literatures
Iranian/Persian Languages and Literatures
Modern Greek Language and Literature
Romance Languages and Literatures
Slavic, Baltic, and Albanian Languages and
    Literatures
Foreign Languages and Literatures, Other

HISTORY (27)
American History
European History
History and Philosophy of Science and
    Technology
History, General
History, Other

PHILOSOPHY (28)
Ethics
Logic
Philosophy
Philosophy, Other

ARTS AND HUMANITIES, OTHER (29)
Linguistic, Comparative, and Related
    Language Studies and Services
Humanities/Humanistic Studies
Liberal Arts and Sciences/Liberal Arts
Arts and Humanities, Other

Education

EDUCATION ADMINISTRATION (30)
Educational Administration
Educational Leadership
Educational Supervision

CURRICULUM AND INSTRUCTION (31)
Curriculum and Instruction

EARLY CHILDHOOD EDUCATION (32)
Early Childhood Education and Teaching
Kindergarten/Preschool Education and
    Teaching

ELEMENTARY EDUCATION (33)
Elementary Education and Teaching
Elementary-Level Teaching Fields

EDUCATIONAL ASSESSMENT, EVALUATION, AND RESEARCH (34)
Educational Assessment, Testing, and Measurement
Educational Evaluation and Research
Educational Psychology
Educational Statistics and Research Methods
Learning Sciences
School Psychology

HIGHER EDUCATION (35)
Higher Education
Higher Education Administration

SECONDARY EDUCATION (36)
Secondary Education and Teaching
Secondary-Level Teaching Fields

SPECIAL EDUCATION (37)
Education/Teaching of Students w/ Specific Disabilities
Education/Teaching of Students w/ Specific Learning Disabilities
Education/Teaching of the Gifted & Talented
Special Education and Teaching
Other Special Education Fields

STUDENT COUNSELING AND PERSONNEL SERVICES (38)
College Student Counseling and Personnel Services
Counselor Education
School Counseling and Guidance Services
Student Counseling and Personnel Services, Other

EDUCATION, OTHER (39)
Adult and Continuing Education
Bilingual, Multilingual, and Multicultural Education
Education, General
Educational/Instructional Media Design
Health and Physical Education
International and Comparative Education
Junior High/Middle School Education and Teaching
Outdoor Education
Social and Philosophical Foundations of Education
Teaching English as a Second or Foreign Language
Other Education Fields

Business

ACCOUNTING (40)
Accounting
Auditing
Taxation

BANKING AND FINANCE (41)
Banking and Financial Support Services
Credit Management
Financial Planning and Services
International Finance
Investments and Securities
Public Finance

BUSINESS ADMINISTRATION AND MANAGEMENT (42)
Business Administration and Management
Business Operations
Business/Commerce, General
Construction Management
E-Commerce
Entrepreneurship
Hospitality Administration/Management
Human Resources Development
Human Resources Management
Labor and Industrial Relations
Logistics and Supply Chain Management
Operations Management
Organizational Leadership
Organizational Management
Project Management
Small Business Operations
Sport and Fitness Administration/Mgmt
Telecommunications Management
Business Administration and Mgmt., Other

BUSINESS, OTHER (43)
Business Statistics
Business/Corporate Communications
Business/Managerial Economics
Data Analytics
Insurance
International Business
Management Information Systems
Management Science
Marketing
Marketing Management
Merchandising
Real Estate
Sales
Business Fields, Other

Other Fields

ARCHITECTURE AND ENVIRONMENTAL DESIGN (44)
Architectural History and Criticism
Architectural Sciences and Technology
Architecture
City/Urban, Community and Regional Planning
Environmental Design
Interior Architecture
Landscape Architecture
Real Estate Development
Architecture and Environmental Design, Other

COMMUNICATIONS AND JOURNALISM (45)
Advertising
Communication and Media Studies
Communications Technologies
Journalism
Mass Communication
Public Relations
Publishing
Radio, Television, and Digital Communication
Speech Communication
Communications and Journalism, Other

FAMILY AND CONSUMER SCIENCES (46)
Apparel and Textiles
Family and Consumer Economics
Family and Consumer Sciences
Family Studies
Foods, Nutrition, and Wellness Studies
Housing and Human Environments
Human Development
Human Sciences
Work and Family Studies
Family and Consumer Sciences, Other

LIBRARY AND ARCHIVAL STUDIES (47)
Archives/Archival Administration
Library and Information Science
Library and Archival Sciences, Other

PUBLIC ADMINISTRATION (48)
Community Organization and Advocacy
Public Administration

RELIGION AND THEOLOGY (49)
Philosophy and Religious Studies, General
Religion/Religious Studies
Theology and Religious Vocations (excluding M.Div., M.H.L., B.D., and Ordination)
Religion and Theology, Other

SOCIAL WORK (50)
Social Work
Youth Services/Administration
Social Work, Other

OTHER FIELDS (99)
Fire Protection
Historical Preservation
Homeland Security
Interdisciplinary Studies
Law, Legal Research and Professional Studies (excluding L.L.B. and J.D.)
Military Technologies
Multidisciplinary Studies
Other Fields Not Previously Classified

Appendix D

Cross-Reference between the CGS/GRE Taxonomy of Disciplines and the 2020 National Center for Education Statistics Classification of Instructional Programs

CGS/GRE DISCIPLINE CODE	DISCIPLINE	CLASSIFICATION OF INSTRUCTIONAL PROGRAMS (CIP) CODES
Natural Sciences		
01	Agriculture, Natural Resources, and Conservation	All level 01 and 03, 31.01, 31.03, 31.99
02	Biological and Biomedical Sciences	26 (except 26.1302, 26.1304)
03	Chemistry	40.05 and 51.2004
04	Computer and Information Sciences	All level 11
05	Earth, Atmospheric, and Marine Sciences	40.04, 40.06, 26.1302, 26.1304, 30.32
06	Health and Medical Sciences	51 (except 51.0913, 51.2004, and 51.2309), 30.19, 31.0505, All level 60 and 61
07	Mathematical Sciences	All level 27, 52.1304
08	Physics and Astronomy	40.02, 40.08, 40.11
09	Natural Sciences, Other	40.01, 40.99, 30.18, all level 41 fields
Engineering		
10	Chemical Engineering	14.07
11	Civil Engineering	14.04, 14.08, 14.14, 14.33, 14.38
12	Computer, Electrical, and Electronics Engineering	14.09, 14.10, 14.47
13	Industrial Engineering	14.35, 14.36, 14.37
14	Materials Engineering	14.06, 14.18, 14.20, 14.32, 40.10
15	Mechanical Engineering	14.11, 14.19
16	Engineering, Other	All other level 14 fields and all level 15 fields
Social and Behavioral Sciences		
17	Anthropology and Archaeology	45.02, 45.03
18	Economics	45.06
19	Political Science	44.05, 45.09, 45.10
20	Psychology	42 (except 42.2805 and 42.2806)
21	Sociology	45.05, 45.11, 45.14
22	Social Sciences, Other	05, 19.0702, 30.11, 43.01, 43.0402, 45.01, 45.04, 45.07, 45.12, 45.13, 45.15, 45.99
Arts and Humanities		
23	Arts - History, Theory, and Criticism	50.0505, 50.0703, 50.0902, 50.0904, 50.0905
24	Arts - Performance and Studio	All other level 50 fields
25	English Language and Literature	All level 23
26	Foreign Languages and Literatures	16 (except 16.01)
27	History	All level 54
28	Philosophy	38.01
29	Arts and Humanities, Other	16.01, all level 24

CGS/GRE DISCIPLINE CODE	DISCIPLINE	CLASSIFICATION OF INSTRUCTIONAL PROGRAMS (CIP) CODES
Education		
30	Education Administration	13.04 (except 13.0406)
31	Curriculum and Instruction	13.03
32	Early Childhood Education	13.1209, 13.1210
33	Elementary Education	13.1202, 13.13 (elementary level only)
34	Evaluation and Research	13.06, 42.2805, 42.2806
35	Higher Education	13.0406, 13.1214
36	Secondary Education	13.1205, 13.13 (secondary level only)
37	Special Education	13.10
38	Student Counseling and Personnel Management	13.11
39	Education, Other	All other level 13 fields, 31.05 (except 31.0504 and 31.0505), 31.06, 51.0913, and 51.2309
Business		
40	Accounting	52.03, 52.16
41	Banking and Finance	52.08
42	Business Administration and Management	31.0504, 52.01, 52.02, 52.07, 52.09, 52.10, 52.20, 52.21
43	Business, Other	All other level 52 fields (except 52.1304)
Other Fields		
44	Architecture and Environmental Design	All level 04
45	Communications	All level 09 and 10
46	Family and Consumer Sciences	19 (except 19.0702)
47	Library and Archival Sciences	All level 25
48	Public Administration	44.00, 44.02, 44.04, 44.99
49	Religion and Theology	38.00, 38.02, 38.99, and all level 39 fields
50	Social Work	44.07
99	Other Fields	All fields not classified above

**Cross-Reference between the 2020 National Center for
Education Statistics Classification of Instructional Programs (CIP)
Codes and the CGS/GRE Taxonomy of Disciplines**

CIP CODE	NOTES	CGS/GRE DATA SHEET	CGS/GRE DISCIPLINE NAME
01	All fields	01	Agriculture, Natural Resources, and Conservation
03	All fields	01	Agriculture, Natural Resources, and Conservation
04	All fields	44	Architecture and Environmental Design
05	All fields	22	Social Sciences, Other
09	All fields	45	Communications and Journalism
10	All fields	45	Communications Journalism
11	All fields	04	Computer and Information Sciences
12	All fields	99	Other Fields
13	See below		
13.01		39	Education, Other
13.02		39	Education, Other
13.03		31	Curriculum and Instruction
13.04	Except 13.0406	30	Education Administration
13.0406		35	Higher Education
13.05		39	Education, Other
13.06		34	Educational Assessment, Evaluation & Research
13.07		39	Education, Other
13.09		39	Education, Other
13.10		37	Special Education
13.11		38	Student Counseling and Personnel Services
13.1201		39	Education, Other
13.1202		33	Elementary Education
13.1203		39	Education, Other
13.1205		36	Secondary Education
13.1206		39	Education, Other
13.1207		39	Education, Other
13.1208		39	Education, Other
13.1209		32	Early Childhood Education
13.1210		32	Early Childhood Education
13.1211		39	Education, Other
13.1212		39	Education, Other
13.1213		39	Education, Other
13.1214		35	Higher Education
13.1299		39	Education, Other
13.13	Elementary level	33	Elementary Education
13.13	Secondary level	36	Secondary Education
13.13	All other levels	39	Education, Other
13.14		39	Education, Other
13.15		39	Education, Other
13.99		39	Education, Other

CIP CODE	NOTES	CGS/GRE DATA SHEET	CGS/GRE DISCIPLINE NAME
14	See below		
14.01		16	Engineering, Other
14.02		16	Engineering, Other
14.03		16	Engineering, Other
14.04		11	Civil Engineering
14.05		16	Engineering, Other
14.06		14	Materials Engineering
14.07		10	Chemical Engineering
14.08		11	Civil Engineering
14.09		12	Computer, Electrical, & Electronics Engineering
14.10		12	Computer, Electrical, & Electronics Engineering
14.11		15	Mechanical Engineering
14.12		16	Engineering, Other
14.13		16	Engineering, Other
14.14		11	Civil Engineering
14.18		14	Materials Engineering
14.19		15	Mechanical Engineering
14.20		14	Materials Engineering
14.21		16	Engineering, Other
14.22		16	Engineering, Other
14.23		16	Engineering, Other
14.24		16	Engineering, Other
14.25		16	Engineering, Other
14.27		16	Engineering, Other
14.28		16	Engineering, Other
14.32		14	Materials Engineering
14.33		11	Civil Engineering
14.34		16	Engineering, Other
14.35		13	Industrial Engineering
14.36		13	Industrial Engineering
14.37		13	Industrial Engineering
14.38		11	Civil Engineering
14.39		16	Engineering, Other
14.40		16	Engineering, Other
14.41		16	Engineering, Other
14.42		16	Engineering, Other
14.43		16	Engineering, Other
14.44		16	Engineering, Other
14.45		16	Engineering, Other
14.47		16	Engineering, Other
14.48		16	Engineering, Other
14.99		16	Engineering, Other
15	All fields	16	Engineering, Other
16	Except 16.01	26	Foreign Languages and Literatures
16.01		29	Arts and Humanities, Other
19	Except 19.0702	46	Family and Consumer Sciences
19.0702		22	Social Sciences, Other
22	All fields	99	Other Fields
23	All fields	25	English Language and Literature
24	All fields	29	Arts and Humanities, Other

CIP CODE	NOTES	CGS/GRE DATA SHEET	CGS/GRE DISCIPLINE NAME
25	All fields	47	Library and Archival Sciences
26	Except 26.1302 and 26.1304	02	Biological and Biomedical Sciences
26.1302		05	Earth, Atmospheric, & Marine Sciences
26.1304		05	Earth, Atmospheric, & Marine Sciences
27	All fields	07	Mathematical Sciences
28	All fields	99	Other Fields
29	All fields	99	Other Fields
30	See below		
30.11		22	Social Sciences, Other
30.18		09	Natural Sciences, Other
30.19		06	Health and Medical Sciences
30.32		05	Earth, Atmospheric, & Marine Sciences
All other 30 fields		99	Other Fields
31	See below		
31.01		01	Agriculture, Natural Resources, and Conservation
31.03		01	Agriculture, Natural Resources, and Conservation
31.05	Except 31.0504 and 31.0505	39	Education, Other
31.0504		42	Business Administration and Management
31.0505		06	Health and Medical Sciences
31.06		39	Education, Other
31.99		01	Agriculture, Natural Resources, and Conservation
32	All fields	99	Other Fields
33	All fields	99	Other Fields
34	All fields	99	Other Fields
35	All fields	99	Other Fields
36	All fields	99	Other Fields
37	All fields	99	Other Fields
38	See below		
38.00		49	Religion and Theology
38.01		28	Philosophy
38.02		49	Religion and Theology
38.99		49	Religion and Theology
39	All fields	49	Religion and Theology
40	See below		
40.01		09	Natural Sciences, Other
40.02		08	Physics and Astronomy
40.04		05	Earth, Atmospheric, & Marine Sciences
40.05		03	Chemistry
40.06		05	Earth, Atmospheric, & Marine Sciences
40.08		08	Physics and Astronomy
40.10		14	Materials Engineering
40.11		08	Physics and Astronomy
40.99		09	Natural Sciences, Other
41	All fields	09	Natural Sciences, Other

CIP CODE	NOTES	CGS/GRE DATA SHEET	CGS/GRE DISCIPLINE NAME
42	Except 42.2805 and 42.2806	20	Psychology
42.2805		34	Educational Assessment, Evaluation & Research
42.2806		34	Educational Assessment, Evaluation & Research
43	See below		
43.01		22	Social Sciences, Other
43.02		99	Other Fields
43.03		99	Other Fields
43.04	Except 43.0402	99	Other Fields
43.0402		22	Social Sciences, Other
43.99		99	Other Fields
44	See below		
44.00		48	Public Administration
44.02		48	Public Administration
44.04		48	Public Administration
44.05		19	Political Science
44.07		50	Social Work
44.99		48	Public Administration
45	See below		
45.01		22	Social Sciences, Other
45.02		17	Anthropology and Archaeology
45.03		17	Anthropology and Archaeology
45.04		22	Social Sciences, Other
45.05		21	Sociology
45.06		18	Economics
45.07		22	Social Sciences, Other
45.09		19	Political Science
45.10		19	Political Science
45.11		21	Sociology
45.12		22	Social Sciences, Other
45.13		22	Social Sciences, Other
45.14		21	Sociology
45.15		22	Social Sciences, Other
45.99		22	Social Sciences, Other
46	All fields	99	Other Fields
47	All fields	99	Other Fields
48	All fields	99	Other Fields
49	All fields	99	Other Fields
50	See below		
50.0505		23	Arts – History, Theory, and Criticism
50.0703		23	Arts – History, Theory, and Criticism
50.0902		23	Arts – History, Theory, and Criticism
50.0904		23	Arts – History, Theory, and Criticism
50.0905		23	Arts – History, Theory, and Criticism
All other 50 fields		24	Arts – Performance and Studio
All other 51 fields		06	Health and Medical Sciences

CIP CODE	NOTES	CGS/GRE DATA SHEET	CGS/GRE DISCIPLINE NAME
51	See below		
51.0913		39	Education, Other
51.2004		03	Chemistry
51.2309		39	Education, Other
52	See below		
52.01		42	Business Administration and Management
52.02		42	Business Administration and Management
52.03		40	Accounting
52.04		43	Business, Other
52.05		43	Business, Other
52.06		43	Business, Other
52.07		42	Business Administration and Management
52.08		41	Banking and Finance
52.09		42	Business Administration and Management
52.10		42	Business Administration and Management
52.11		43	Business, Other
52.12		43	Business, Other
52.13	Except 52.1304	43	Business, Other
52.1304		07	Mathematical Sciences
52.14		43	Business, Other
52.15		43	Business, Other
52.16		40	Accounting
52.17		43	Business, Other
52.18		43	Business, Other
52.19		43	Business, Other
52.20		42	Business Administration and Management
52.21		42	Business Administration and Management
52.99		43	Business, Other
53	All fields	99	Other Fields
54	All fields	27	History
55	All fields	99	Other Fields
60	All fields	06	Health and Medical Sciences
61	All fields	06	Health and Medical Sciences

CGS/GRE® Survey of Graduate Enrollment and Degrees

2023 _____ **Data Sheet**

Institution: **GRE Institution Code:**   `Print`

I. Graduate Enrollment for 2023 Fall Term

	First Time				Total (Includes First Time)			
	Men	Women	Other	Total	Men	Women	Other	Total
Master's and Other								
Doctorate								
Total								
Full Time								
Part Time								
Total								

II. Number of Degrees Conferred between July 1, 2022, and June 30, 2023

	Men	Women	Other	Total
Master's and Other				
Doctorate				
Graduate Certificate				

III. Number of Completed Applications Submitted for 2023 Fall Term

	Master's and Other*	Doctorate	Total
Accepted			
Not Accepted			
Total			

IV. Graduate Enrollment by Race/Ethnicity for 2023 Fall Term

			First-Time				Total (Includes First Time)			
			Men	Women	Other	Total	Men	Women	Other	Total
Non-Resident Aliens (Temporary Residents)										
U.S Citizens and Permanent Residents	Hispanic/Latino (of any race)									
	Non-Hispanic	American Indian/Alaskan Native								
		Asian								
		Black/African American								
		Native Hawaiian/Other Pacific Islander								
		White								
		Two or More Races								
	Race/Ethnicity Unknown									
Citizenship Unknown										
Total										

NOTE: The new "Other" gender category includes students whose gender identity is not specified as male or female, or is unknown. The "Master's and Other" category includes other non-doctoral programs (for example, graduate certificate programs and educational specialist programs) except in Question II where graduate certificates are reported separately.

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