TOEFL iBT® Voucher Service

The TOEFL® Program offers a voucher service for the convenience of institutions and agencies that choose to pay TOEFL iBT® test fees for students, or to provide local registration services for their students or applicants. The service is available in all areas where the TOEFL iBT test is offered, except in the People’s Republic of China.

To order vouchers for the TOEFL iBT test, use the form attached to this letter.

There is no fee for this service. You pay only the cost of the students’ test fees. Upon receipt of a completed request form and payment, ETS will send the vouchers to the address provided, usually within 3 weeks.

Vouchers are valid only within a specific country. You can order vouchers for different countries if necessary. **NOTE: Vouchers are valid for up to 12 months after date of issue.**

Voucher numbers are distributed by the institution or agency directly to the test takers. Test takers use the voucher numbers in place of making a payment when they register for the test.

**TOEFL iBT Test Fee**

The TOEFL iBT test fee varies by location. For specific fees, see [www.ets.org/toefl](http://www.ets.org/toefl). Taxes will be added where applicable. It is not necessary to include Value-added Tax for TOEFL fees and services.
TOEFL iBT® Voucher Request Form

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<th>Quantity</th>
<th>Country</th>
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Are you a TOEFL Institution?  Yes____  No____  Code_______
Are you an EPV?   Yes____  No____
Are you an STN?   Yes____  No____  STN#_______

SHIP TO
Name ____________________________________  Title __________________________________
Institution ___________________________________________________________________________
Address ____________________________________________________________________________
___________________________________________________________________________________
Email ___________________  Phone_________________  Fax ________________________
______________________________________________________________________

BILL TO
Name ____________________________________  Title __________________________________
Institution ___________________________________________________________________________
Address ____________________________________________________________________________
___________________________________________________________________________________
Email ___________________  Phone_________________  Fax ________________________

Purchase Order or Credit/Debit Card#
American Express® ______  Discover®_______  JCB®_______  MasterCard®_______  Visa®_______
Name on Card ___________________________________________  Expiration _________________
Signature _____________________________________________  Date ________________________

Credit/debit card orders must be faxed to 1-973-735-1903.

Mailing Address
TOEFL iBT Fee Voucher Service
ETS
P. O. Box 6156
Princeton, NJ 08541-6156 USA
Phone: 1-609-771-7872

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