## TOEFL iBT ${ }^{\circledR}$ SCORE REINSTATEMENT REQUEST FORM

TOEFL iBT ${ }^{\circledR}$ scores canceled by you can be reinstated online with a credit or debit card in your ETS account at www.ets.org/mytoefl. Use this form only if you are paying with a paper check or money order.

- Your request must be received within 60 days after your test date.
- You can include up to 4 free score recipients. If you do not select score recipients at this time, you must pay US $\$ 20$ per recipient to have scores sent at a later date. Please print clearly in all fields.
- Scores will be reinstated and posted to your account approximately 3 weeks after we receive your request and payment. Your scores will be sent to your designated score recipients shortly thereafter.

NAME


EMAIL ADDRESS - You will receive a confirmation to this email address when this form is processed.

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## SELECT UP TO 4 FREE SCORE RECIPIENTS

Choose carefully. Score recipients, department codes and report codes listed on this form cannot be changed or canceled.

- See institution codes at www.ets.org/toefl/test-takers/ibt/where-to-study/destinations-search. Department codes can be found in the TOEFL iBT Information Bulletin at www.ets.org/toefl/test-takers/ibt/about.htm/\#bulletin. Check code numbers for accuracy because requests are filled on the basis of the code numbers you provide. Also, print the name of the institution, location and department.
- To designate an institution or fellowship not listed in the institution code list, provide the name and complete mailing address. If the designated score recipient is authorized to receive TOEFL ${ }^{\circledR}$ scores, your request will be honored.
- If the designated score recipients included on this form are different than those previously selected during registration, your free score recipients will be updated to what is listed below.
- If you previously designated score recipients during registration and do not indicate any recipients below, your scores will be sent to the recipients you previously selected.

| Institution Code |  | Department <br> Code |  |  | Scores to Send | Institution or <br> Fellowship Sponsor | Location (City or <br> Country) | Department |  |  |
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DIRECTIONS - Fill in the dollar amount. Include value-added or similar taxes where applicable. Make remittance payable to ETS-TOEFL. DO NOT SEND CASH.

Fees and terms relating to fees and payments are available at www.ets.org/toefl/test-takers/ibt/register/fees.

## TOTAL AMOUNT ENCLOSED

US \$ $\qquad$
Mail to: ETS-TOEFL
PO Box 382044
Pittsburgh, PA 15251-8044 USA
If you are paying by check, you are authorizing ETS at its discretion to use the information on your check to make a one-time electronic debit from your account for the amount of your check; no additional amount will be added.

Please be aware that your bank account may be debited as soon as the same day we received your payment and you will not receive a canceled check.

By signing this form, I authorize ETS to release my TOEFL iBT scores, under the conditions set forth in the TOEFL iBT Information Bulletin, to the score recipients I have designated on this form.
Signature Date

