



GRE[®] Prepaid Voucher Service

ETS offers the GRE[®] Prepaid Voucher Service for organizations that wish to pay GRE test fees on behalf of sponsored students. The complete details of the service are listed below.

2020–21 Program Details

- You may distribute the GRE Prepaid Vouchers to applicants for whom you want to pay partial or full test registration fees or score report fees.
- The following vouchers can be purchased: \$25 off the test fee, \$50 off the test fee, 50% of the test fee, 100% of the test fee. Test takers who receive partial test fee vouchers will be required to pay the remainder of the test fee when they register to test.
- Vouchers can also be purchased to cover 100% of the cost of the additional score report fee.
- All vouchers are redeemable for one year from date of issue.
- Refunds will not be issued for unused vouchers or for test takers who cancel or are absent from their test appointments.

Process for Obtaining GRE Prepaid Vouchers

- Complete, sign and return a copy of the attached GRE[®] Prepaid Voucher Order Form with payment via email, fax, or mail to the address provided on the form.
- ETS will send GRE vouchers in the quantity purchased electronically to the email address you indicated on the form. The General Test and Subject Test vouchers will cover all or part of the test registration fees. The additional score report vouchers will cover the cost of one individual score report. Other costs are not covered. Information about test fees is available at www.ets.org/gre/fees and in the 2020–21 GRE[®] *Information Bulletin*.

Using GRE Prepaid Vouchers

Please share the following information with test takers who will be using a prepaid voucher.

- Registering for the GRE[®] General Test
 - Test takers can register online at www.ets.org/mygre.
 - Test takers who plan to test in the United States, Canada, U.S. Territories and Puerto Rico can also call Prometric[®] at 1-443-751-4820 or 1-800-473-2255 to schedule an appointment.
 - Individuals testing in all other locations can call the appropriate Regional Registration Center (RRC) to schedule an appointment. RRC contact information is available online at www.ets.org/gre/rrc.
 - Test takers choosing the at-home testing option can find information about the registration process and equipment requirements at <https://www.ets.org/s/cv/gre/at-home/>.
- Registering for a GRE[®] Subject Test
 - Test takers can register online at www.ets.org/mygre. Test dates are available at www.ets.org/gre/subject/testdates.
- Ordering Additional Score Reports
 - Test takers can order additional score reports at www.ets.org/mygre.

GRE Score Reporting

GRE score reports are issued only at the request of the test taker and only to approved GRE score recipients. Sponsoring organizations that are approved score recipients should inform test takers of their recipient code numbers if they wish to receive the test takers' scores.

Questions

If you have any questions, please contact GRE Institutional Services at 1-609-771-7092 or GREVoucherService@ets.org.



2020–21 GRE® Prepaid Voucher Order Form

Please complete, sign and return this form with payment or payment information to ETS.

Email: GREVoucherService@ets.org

Fax: 1-973-735-1903

Mail: GRE Prepaid Voucher Service, MS 13-Q,
ETS, Princeton, NJ 08541, USA

| GRE Test | Test Fee | Number of \$25 Vouchers | Number of \$50 Vouchers | Number of 50% Vouchers | Number of 100% Vouchers |
|--------------|--|-------------------------|-------------------------|------------------------|-------------------------|
| General Test | If purchasing 50% or 100% vouchers, indicate country and related test fee* where tests will be taken: Country: _____ Test Fee : US\$ _____ | | | | |
| Subject Test | US\$150 worldwide | | | | |

| Score Reporting | Fee | Number of Vouchers |
|--------------------------|-------------------------|--------------------|
| Additional Score Reports | US\$27 per score report | |

SEND GRE PREPAID VOUCHERS TO:

Name: _____
 Title: _____
 Institution: _____
 Address: _____
 Email: _____
 Phone: _____

BILLING INFORMATION:

Name: _____
 Title: _____
 Institution: _____
 Address: _____
 Email: _____ Phone: _____
 12-digit Customer Number (if current ETS/GRE customer): _____

CREDIT CARD INFORMATION:

Purchase Order # or Credit/debit Card # _____
 American Express® _____ China Union Pay _____ Diners Club International® _____ Discover® _____
 JCB® _____ MasterCard® _____ Visa® _____

Name on Card _____ Expiration Date _____

Signature _____ Date _____