



Performance Assessment for School Leaders (PASL)

About the Ancillary Materials

The ancillary materials described below were created to provide direction for the school leader candidate.

Some materials serve as a reference:

- The Candidate Handbook
- Frequently Asked Questions (FAQs)
- The Glossary
- The Submission System User Guide

Some are required:

- The Permission Forms

Other materials are designed help guide candidates produce some of the artifacts they need to submit:

- The Plan Template
- A Post-Professional Development Feedback Survey
- The Walk-through Observation Form

The plan template, survey, and observation form can be used and/or adapted. Candidates can also design their own forms to satisfy the artifact requirements of the tasks. All completed forms, whether provided or self-developed, must be uploaded and linked within the task responses.

Candidate Handbook

This handbook provides specific details and instructions for completing the assessment tasks. Candidates can find information on the different types of writing required for successful completion of all three tasks.

Frequently Asked Questions (FAQs)

This section of the website provides responses to the questions candidates generally ask.

Glossary

This resource consists of terms that are essential for school leader candidates to know so they can successfully complete this performance assessment. This resource provides specific definitions that reflect the meaning of each term in the context of this assessment.

The Submission System User Guide

This guide provides instructions for navigating the submission system.

Permission Forms

These forms **must** be completed by candidates' colleagues and parents, or guardians of students so candidates can submit colleague **and** student artifacts. Permission forms **must** also be completed by colleagues who appear in the videos. The signed forms **must** be retained by the candidate. These forms are not submitted to ETS.

Plan Template

This document is designed to help a school leader candidate develop plans for Task 1, 2, and 3. Its purpose is to provide the school leader candidate with an outlined structure of all that could be included in a well-designed plan. It is intended to help a candidate plan how to address a significant building problem/challenge, to establish and support effective, continuous professional development, and to build a collaborative team.

Post-Professional Development Feedback Survey

This form specifically relates to Task 2 and was designed to assist a school leader candidate to elicit meaningful feedback on the effectiveness of the professional development experience the candidate facilitated. This form can help candidates reflect on strengths and areas of need and on what modifications could be made that affect student learning.

Walk-Through Observation Form

This form specifically relates to Task 2 and was designed to conduct walk-through observations and collect pertinent evidence of teacher performance. This tool is easy to use and helps school leader candidates identify the results of the professional development experience they facilitated. This form will help candidates focus on the elements of effective teaching that can be observed and that are essential to the success of any evaluation system.