ETS Performance Assessment for Teacher Leaders (PATL)

Task Requirements

Task 5: Collaboration with Families and the Community

In this task, you will be focusing on a situation in which you concentrated on improving colleagues’ collaboration and interaction in their work with families and the community.

Standards Measured in This Task

This task addresses Teacher Leader Model Standards: Domain 6.

Improving Outreach and Collaboration with Families and Community

The teacher leader understands that families, cultures, and communities have a significant impact on educational processes and student learning. The teacher leader works with colleagues to promote ongoing systematic collaboration with families, community members, business and community leaders, and other stakeholders to improve the educational system and expand opportunities for student learning.
What Do You Have to Do for This Task?

For this task, you must submit the following evidence.

1. Written Commentary of a maximum of **15,000 characters** (equivalent to **five pages** typed) that
   - responds to all guiding prompts;
   - references your artifacts to support your written evidence; and
   - describes, analyzes, and reflects on the evidence.

   Select a situation different from those selected in any other task. You may use work from the previous two years.

2. Artifacts

   The required artifacts for this task:

<table>
<thead>
<tr>
<th>Required Artifact</th>
<th>Maximum Number of Pages</th>
<th>Textbox Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Needs assessment</td>
<td>2</td>
<td>5.1</td>
</tr>
<tr>
<td>• include a representative sample of questions asked with responses and/or aggregated data summarizing the responses.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Written feedback received from colleagues and stakeholders who were involved with this task</td>
<td>3</td>
<td>5.1</td>
</tr>
<tr>
<td>• feedback should include specific examples of how your work with colleagues improved the quality of their collaboration and interactions with families and the community.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• of the persons selected, one must be a colleague involved in the plan and one must be someone in a supervisory or leadership role in your setting who may or may not have been involved in the plan.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
How to Submit Your Evidence

- Upload your artifacts into your Library of Artifacts.
- Refer to the artifacts in your Written Commentary.
- Attach the artifacts to your Written Commentary within the appropriate textbox.

How to Compose Your Written Commentary

This task has four textboxes that are evaluated to provide a total score, each with guiding prompts to help you provide evidence that supports your response. Your response needs to address all parts of each of the guiding prompts.

- Textbox 5.1: Family/Community Needs Assessment
- Textbox 5.2: Plan and Implementation
- Textbox 5.3: Successes and Challenges
- Textbox 5.4: Feedback and Analysis

Please read the guiding prompts in each textbox before responding. Use the guiding prompts to compose your response. Remember to include any required artifacts.
Textbox 5.0: Identification of Colleagues

This part of your submission will not be evaluated.

Your response must be limited to 1,500 characters (equivalent to one-half page typed). No artifacts can be attached to Textbox 5.0.

Select a group of colleagues (two or more) with whom you will work to improve their collaboration skills in interacting with families and the community. Briefly describe your colleagues and tell why you selected them.

Type your response in the textbox below.
Textbox 5.1: Family/Community Needs Assessment

Guiding Prompts

a. How did you facilitate the development and completion of a family and community needs assessment with your colleagues? (The needs assessment for this task may be based on something your district already uses, but the majority of the form should be original, reflecting the input of your colleagues.)

b. What were the results of the needs assessment? What is the target area of need identified for this collaboration? What relevant aspect of the educational system will be improved, and how will student learning opportunities be affected?

c. How did the collaborative development of the needs assessment help you in identifying opportunities to improve colleagues’ collaboration, communication, and understanding of family and community culture and diversity in order to improve student learning?

Provide examples to support all your responses.

Required artifacts for this textbox:

- Needs assessment (maximum of two pages)
  - include a representative sample of questions asked, with responses and/or aggregated data summarizing responses
- Written feedback received from colleagues and stakeholders who were involved with this task (maximum of three pages)
  - feedback should include specific examples of how your work with colleagues improved the quality of their collaboration and interactions with families and the community
  - of the persons selected, one must be a colleague involved in the plan and one must be someone in a supervisory or leadership role in your setting who may or may not have been involved in the plan

Type your response in the textbox below.

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PATL Task 5 – Collaboration with Families and the Community
Textbox 5.2: Plan and Implementation

**Guiding Prompts**

a. Briefly describe the plan of action that your group developed based on your targeted area of need.
b. How did the knowledge of various backgrounds, ethnicities, and cultures within the school and community influence your group’s planning and implementation?
c. Describe and analyze your role in facilitating the development and implementation of the plan. In your analysis, include a discussion of the specific adult-learning strategies you used with your colleagues.

Provide examples to support all your responses.

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Textbox 5.3 Successes and Challenges

**Guiding Prompts**

a. Analyze the successes and challenges you encountered with your colleagues during the planning and implementation process.
b. How did the process improve your colleagues’ understanding of the needs of the educational system and students as well as the strategies for collaboration and communication with families and the community?

Provide examples to support all your responses.
Textbox 5.4 Feedback and Analysis

Guiding Prompts

a. What feedback did you receive from colleagues during and following this process?
b. How will that feedback and your own analysis of the process affect your future facilitation of colleagues’ collaboration with families and the community to improve the educational system and student learning?

Provide examples to support all your responses.

Type your response in the textbox below.