

TOEFL iBT® SCORE REINSTATEMENT REQUEST FORM

TOEFL iBT® scores canceled by you can be reinstated online with a credit or debit card in your ETS account at www.ets.org/mytoefl. Use this form only if you are paying with a paper check or money order.

- Your request must be received within 60 days after your test date.
- You can include up to 4 free score recipients. If you do not select score recipients at this time, you must pay US\$20 per recipient to have scores sent at a later date. Please print clearly in all fields.
- Scores will be reinstated and posted to your account approximately 3 weeks after we receive your request and payment. Your scores will be sent to your designated score recipients shortly thereafter.

NAME		
Last Name (Family or Surname)	First Name (Given)	M.I.

EMAIL ADDRESS – You will receive a confirmation to this email address when this form is processed.

TEST DATE (MM/DD/YY)	APPOINTMENT/REGISTRATION NUMBER	DATE OF BIRTH (MM/DD/YY)	PHONE NUMBER

SELECT UP TO 4 FREE SCORE RECIPIENTS
<p>Choose carefully. Score recipients, department codes and report codes listed on this form cannot be changed or canceled.</p> <ul style="list-style-type: none"> • See institution and department codes at www.ets.org/toefl/test-takers/ibt/resources/bulletin-forms. The department code list is also included in the <i>TOEFL iBT Information Bulletin</i>. Check code numbers for accuracy because requests are filled on the basis of the code numbers you provide. Also, print the name of the institution, location and department. • To designate an institution or fellowship not listed in the institution code list, provide the name and complete mailing address. If the designated score recipient is authorized to receive TOEFL® scores, your request will be honored. • If the designated score recipients included on this form are different than those previously selected during registration, your free score recipients will be updated to what is listed below. • If you previously designated score recipients during registration and do not indicate any recipients below, your scores will be sent to the recipients you previously selected.

Institution Code	Department Code	Scores to Send	Institution or Fellowship Sponsor	Location (City or Country)	Department

ORDER INFORMATION

DIRECTIONS – Fill in the dollar amount. Include value-added or similar taxes where applicable. Make remittance payable to ETS-TOEFL. **DO NOT SEND CASH.**

Fees and terms relating to fees and payments are available at www.ets.org/toefl/test-takers/ibt/take/fees.

TOTAL AMOUNT ENCLOSED US \$ _____

Mail to: ETS-TOEFL
PO Box 382044
Pittsburgh, PA 15251-8044 USA

If you are paying by check, you are authorizing ETS at its discretion to use the information on your check to make a one-time electronic debit from your account for the amount of your check; no additional amount will be added.

Please be aware that your bank account may be debited as soon as the same day we received your payment and you will not receive a canceled check.

By signing this form, I authorize ETS to release my TOEFL scores, under the conditions set forth in the *Information Bulletin for the TOEFL iBT Test*, to the score recipients I have designated on this form.

Signature

Date